

PAYMENT & CANCELLATION POLICY

*Fond du Lac Family Dentistry
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(920) 922-9025 FAX*

Dr. Wallock and his team are committed to providing you with the best possible care. This information is designed to alleviate any questions regarding payments and to help guide you through the rapidly changing world of dental insurance plans. **Please read this information carefully, then sign and date the bottom of the page, indicating your acceptance of our policies and procedures.**

Optional Payment Terms for those with Insurance:

1. **Major Service-Two payment option:** We offer a two-payment option for Crown, Bridge, and Denture treatment. We ask that you pay half your co-pay at the first appointment with the second half due at the time of delivery for the crown/bridge or the final try-in for dentures.
2. **Credit Card, Checks, and Cash Payment Option:** We accept all major credit cards.
3. **Care Credit:** This healthcare credit program offers no interest for 6 months for charges of \$200 or more. There is no down payment or membership fee. The application approval process can be completed in a few minutes in our office or online at www.carecredit.com.

If you have dental insurance, as a courtesy to you, we will submit your claim for payment by your insurance. Your insurance is a contract between you, your employer and the insurance company. We are not included in that contract and therefore cannot change benefits you have. Not all services recommended for your dental health are covered in full or in part by your insurance. Our practice is committed to providing the best treatment for our patients and we charge what is usual and customary fee for our area. You are responsible for payment regardless of any insurance company's arbitrary determination of usual and customary rates.

Your complete insurance information will be required at the time of service. You are responsible for informing us of any changes in coverage. We can make no guarantee to estimated coverage for payment. Be assured we will do everything possible for you to receive the full benefits of your policy. Insurance claims cannot be backdated.

Optional Payment Terms for those without Insurance:

1. **Full Pay Cash or Check Discount:** We offer a 5% discount for all cash or check payments.
2. **Full Pay Cash or Check Discount for Seniors:** We offer an additional 5% discount for seniors 65 years and older who pay in full at the time of service.
3. **Care Credit:** This healthcare credit program offers no interest for 6 months for charges of \$200 or more. There is no down payment or membership fee. The application approval process can be completed in a few minutes in our office or online at www.carecredit.com.

Broken Appointments:

A specific amount of time is reserved especially for you and we strongly encourage all patients to keep their appointment. If you must change your appointment, we require at least a 24 hour notice. After one broken appointment without a 24 hour notice, a \$35 non-refundable cancellation fee may apply.

Printed Name: _____ Date: _____

Signature: _____

Relationship to Patient: Self Other: _____